

Manage Knowledge

ForceTen enables you to effectively manage, reuse, reformat, and translate learning content. Robust, easy-to-use tools allow you to tailor content to different audiences, deploy to various formats, publish based on user profiles, and produce reports on usage, learning activity and results. A unique parent/child database capability provides the ability to manage content across multiple enterprises or internal organizations.

Effective Content Management and Reuse

- Supports enterprise-level content management strategies
- Built-in tools enable development of a subject/topic taxonomy for effective categorization, storage and retrieval of content
- Version control and aging mechanisms
- Content is “tagged” with metadata so that it can be easily searched, modified and reused
- Ability to create a readily-accessible knowledge repository that maximizes content reuse and eliminates duplication
- Easily archive and retrieve content with ForceTen’s Record Management capabilities

Tailored Content for Different Audiences

- ForceTen’s fully object-based, dynamic content model simplifies the creation of localized course versions for different audiences
- All common content assets shared by different course versions only need to exist in one instance, reducing the time and cost of content maintenance

Rapid Deployment to Web and Other Formats

- The process of preparing content for web delivery is greatly reduced compared to desktop tools as ForceTen is browser based
- With ForceTen’s integrated development and delivery, content is deployed at the click of a mouse without any IT involvement
- Instant deployment of content to a Portal, Web Site or LMS
- Able to export content for offline use as well as create XML templates to support print formats

Rapid Translation

- ForceTen’s Translation Accelerator can translate existing course materials into one or many languages via a streamlined *export-translate-import* process
- With ForceTen’s object-based dynamic content model, all created versions share common assets that are not language-specific, reducing content maintenance

Learning Management/Reporting

- ForceTen is designed as an integrated e-learning platform, providing the ability to manage users, user profiles, learning activity and the content development process
- Detailed tracking and reporting capabilities for learning and content development activities
- ForceTen's open architecture enables rapid and seamless integrations with core business systems such as HR and LMS systems

Document Management

- Ability to access and manage documents online
- Submission, review and approval process is managed using ForceTen's knowledge sharing and workflow tools
- Documents are automatically tagged with metadata information including date, author and version number
- An aging mechanism provides automated content update notifications
- ForceTen's Record Management facility maintains content for a fixed period of time

Managing Content Across Multiple Enterprises

- Ability to deliver customized content dynamically across multiple organizations
- A parent/child database enables a "parent" organization to customize and distribute content to "child" organizations
- Child organizations are able to capture, manage and transfer knowledge within their own organizations



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